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Form 5: Professional Relationship with Your Child's Therapists

We care about your family, and we want our relationship with you to stay professional, so every child gets fair, focused care. These guidelines help us do that.

1. **Communication goes through Aspire.** Please contact your therapist through Aspire's phone line, or approved email, not personal phone numbers or personal social media.
2. **Social media.** Our therapists don't connect with families on personal social media accounts while a child is in care. This protects your privacy and theirs.
3. **Gifts.** A thank-you is always kind, but never expected.
4. **Outside work.** Therapists can't provide babysitting, private sessions, or other paid services to Aspire families outside of Aspire.
5. **Questions and concerns.** You're always welcome to talk with your child's therapist. If a concern isn't resolved, please contact Whitney Joy Sanford, OTR/L, Owner, at (901) 562-3915 or wjoy@aspiretherapiesllc.com.
6. **Respect goes both ways.** We ask that families treat staff with the same respect we show every child and family. Aspire may end services if a family member is abusive or threatening toward staff or other families.
7. **Supervision during sessions.** During the evaluation, parents are very strongly encouraged to stay and take part. During treatment sessions you're always welcome to stay, but most children focus best one-on-one with their therapist, without distractions, so you're also welcome to wait in our lobby. Please stay reachable by phone during your child's entire session.
8. **Safety of our therapists.** Aspire reserves the right to discharge a child from services if the child becomes overly aggressive or injures a therapist. When possible, we'll talk with you first about a plan and help with a referral to another provider.

I have read and agree to these guidelines.

Parent/guardian signature _____

Printed name _____ **Date** _____